

# CORNERSTONE

A R C H I T E C T U R E

## **Notice of Project**

**St. Clair Catholic District School Board  
St. Peter Canisius Catholic School  
Addition & Alterations  
424 Victoria Street Watford Ontario  
Cornerstone Architecture Incorporated Project No.: 643-CP1306**

This notification is provided to inform and advise of a project proposed by the St. Clair Catholic District School Board and shall be considered as a supplement to the Instructions to Bidders which are included with the Bid Package for the project.

## **Invitation**

Offers signed under seal, executed, and dated will be received by **St. Clair Catholic District School Board, 420 Creek Street, Wallaceburg, Ontario**, for **St. Peter Canisius Catholic School Addition & Alterations, 424 Victoria Street Watford Ontario** until **2:00 p.m. local time, as indicated on the timeclock of the SCCDSB Reception, on March 21, 2013.**

## **Scope of Work**

Project consists of the following work, to be awarded as a single contract:

New 3000ft<sup>2</sup> Library/ Corridor/ Office Addition; Interior alterations to two classrooms and adjacent areas, totaling approximately 2,280 ft<sup>2</sup>. Construction of the addition is to commence upon award of Contract. Alterations to commence after July 2, 2013. Work to be completed by August 23, 2013.

## **Bidder Registration**

General Contract Bidders shall register and obtain bid documents from the Consultant, Cornerstone Architecture Incorporated.

Registration can be done in person, by fax or email as follows:

Email: [ahannay@cornerstonearchitecture.ca](mailto:ahannay@cornerstonearchitecture.ca)

Fax: 519-432-6737

In Person: 110-700 Richmond Street, London, Ontario, N6A 5C7

A registration form will be sent out, and should be returned with the drawing deposit to Cornerstone Architecture Incorporated. Bids will not be received from General Contract Bidders who do not register with the Consultant, and who do not attend the Mandatory Site Examination and Bidders' Briefing.

## **Mandatory Site Examination and Bidders' Briefing**

A mandatory Site Examination and Bidder's Briefing has been scheduled for **March 7, 2013** beginning at **3:30 p.m.** All interested parties will meet at the front entrance of **St. Peter Canisius Catholic School, 424 Victoria Street, Watford Ontario. The site may not be available for viewing at any other time.** All General Contractors and major substrate tenderers and suppliers are invited. Attendance will be taken and the General Contract Bidders' List prepared from attendees. Bids will not be accepted from General Contractors who do not attend the Mandatory Site Examination and Bidders' Briefing, and who do not register as a bidder with the Consultant. Attendance for subtrades and suppliers is recommended, but not mandatory.

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St. Peter Canisius Catholic School  
Addition & Alterations  
424 Victoria Street Watford Ontario  
Cornerstone Architecture Incorporated Project No.: 699**

## **Drawing Availability**

Drawings and Specifications are available for pick-up from Cornerstone Architecture Incorporated and will be provided to **General Contractors** who register, and provide a deposit of \$200.00/ set; cheque payable to Cornerstone Architecture Incorporated.

Drawings and specifications will be available after **Noon on March 4, 2013.**

## **Addenda**

Addenda will be issued electronically to Registered Contractors during the Bid Period.

## **Contract**

The contract for will be CCDC2-08, modified with Supplementary Conditions which are part of the bid package.

## **Bid Security and Performance Assurance**

All Bidders shall provide a 10% Bid Bond and an Agreement to the Bond at time of bidding.

A Labour and Material Payment Bond and a Performance Bond, each in the amount of 50% of the Total Contract Amount is required from the successful Bidder.

## **Insurance**

At time of Bid Closing, provide a signed standard form provided by the Contractor's insurance company or broker stating its intention to provide insurance to the Bidder in accordance with the insurance requirements of CCDC2-08

## **WSIB**

At time of Bid Closing, provide a Certificate of good standing from the Workplace Safety and Insurance Board.

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## REGISTRATION FORM

**GENERAL CONTRACT FIRMS MUST REGISTER WITH CORNERSTONE ARCHITECTURE INCORPORATED AND ATTEND THE MANDATORY SITE EXAMINATION/ BIDDERS' BRIEFING IN ORDER TO SUBMIT A BID.**

**SUBTRADES MAY REGISTER AT THEIR CONVENIENCE.**

**PLEASE PROVIDE THE FOLLOWING INFORMATION AND SUBMIT:**

**BY EMAIL: [ahannay@cornerstonearchitecture.ca](mailto:ahannay@cornerstonearchitecture.ca); OR**

**BY FAX: (519) 432-6737 OR**

**In person at 110-700 Richmond Street, London, ON**

### PROJECT INFORMATION

**PROJECT:** The St. Clair Catholic District School Board  
St. Peter Canisius Catholic School  
Addition & Alterations  
424 Victoria Street Watford ON  
Cornerstone Architecture Incorporated. Project No.: 699

**ISSUED FOR TENDER:** March 1, 2013.

**CLOSING DATE/TIME:** March 21, 2013; 2:00 p.m. local time  
**CLOSING LOCATION:** St. Clair Catholic District School Board,  
420 Creek Street, Wallaceburg, ON

**MANDATORY SITE EXAMINATION/BIDDERS' BRIEFING** March 7, 2013; 3:30 p.m.  
St. Peter Canisius Catholic School,  
Front Entrance  
424 Victoria Street Watford ON

### FIRM INFORMATION

**MARK THE APPROPRIATE SPOT TO INDICATE IF YOUR FIRM IS A GENERAL CONTRACT BIDDER OR SUBTRADE:**

\_\_\_\_\_ **GENERAL CONTRACT BIDDER**

\_\_\_\_\_ **SUBTRADE**

**FIRM NAME** .....

**CONTACT PERSON** .....

**ADDRESS:** .....

**TELEPHONE** .....

**FAX** .....

**EMAIL CONTACT** .....